

MEETING MINUTES

Town of Acton of Acton Community Preservation Committee

August 23, 2007

Acton Memorial Library

Attending: Jon Benson, Tory Beyer, Walter Foster, Andy Magee, Susan Mitchell-Hardt, Corrina Roman-Kreuze, Ken Sghia-Hughes, Ed Starzec and Nancy Tavernier.

Ken Sghia-Hughes called the meeting to order at 7:35 PM. Ken welcomed new associate member Corrina Roman-Kreuze. Jon Benson reported that the Recreation Commission's new representative to the CPC would be chosen at the Commission's early September meeting.

Approval of Minutes. The minutes of the July 12, 2007 meeting were approved as submitted.

Future Meetings. The Committee confirmed the required Annual Public Informational Hearing for Thursday, September 13 and the Question and Answer meeting for 2007 community preservation project proposals for Thursday, September 27. The Committee approved the meeting schedule for 2007-2008 with the exception of the cancellation of the meeting on Thursday, October 25.

BOS Meeting on VCC. Ken and Jon reported on their appearance before the BOS at the Board's meeting on Monday, August 13 with respect to the role of the Town's Volunteer Coordinating Committee and the selection of at-large and associate members of the CPC. While concerns were expressed and acknowledged as to inefficiencies in the VCC process, the BOS was clear that Town committees could not be internally self-sustaining. The BOS did allow that committees could use letters to and/or articles in the Beacon to seek out townspeople interested in serving (similar to this summer's Beacon piece from Ken and Peter Berry which elicited interest from three individuals), however, the VCC process needed to be followed once an individual's interest was expressed. The sense of the Committee was to recruit members when openings occur and then to shepherd the applications through the VCC process as expeditiously as possible.

CPC Website. Ken reported the CPC website looked good with several membership updates necessary.

Campus Athletic Field Lighting Project. It was brought to the Committee's attention that the lighting installer had not submitted the proper certification with the Town. A condition of the CPC award letter was that the lights were to be designed and installed to comply with the technical specifications of the Acton Zoning By-Law. Walter Foster took the lead on the issue, explaining that the technical specifications went to wattage and the height of the lights. The Committee directed Roland Bartl that no moneys were to be paid to the installer pending proper

certification. Walter and Jon Benson were designated to speak with J.D. Head of the School Department to make clear what is required from the installer.

Updates. Nancy Tavernier reported that the Condominium Buy-Down program had offers pending on two units and will buy down three units on Wampus Avenue. Nancy indicated that eleven households have received pre-approval mortgage letters. The Buy-Down fund has \$150,000.00 on hand.

Roland Bartl reported that the 10% conceptual phase of the Bruce Freeman Rail Trail was complete and funding is in hand for the next 25% of the project. In addition, Roland commented the Assabet River Rail Trail project had hired a consultant and was funded for 100% of the design phase of the project. The Town also took ownership of the MBTA right-of-way for the trail. The deed was recorded in early August.

The next meeting of the Committee will be held on Thursday, September 13 at 7:30 PM.

The meeting was adjourned at 9:00 PM.

Jon Benson